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WARWICK SCHOOL DISTRICT

Use of school facilities and grounds may be requested by making written application to the School District Business Office in advance. In considering such applications, School District educational programs and activities shall have priority.

Anyone requesting the use of buildings and facilities will be classified in one of the following four "USER" categories by administration and subject to appropriate fee schedules and costs (as indicated on reverse side). Schedule of fees are established by the Board of School Directors.

- CLASS A** All organizations directly affiliated or supervised by the Warwick School District.
- CLASS B** All organizations indirectly affiliated with the Warwick School District. Insurance Required.
- CLASS C** Non-profit organizations located within the Warwick School District (Civic, Fraternal, Religious, Educational). Insurance Required.
- CLASS D** All others. Insurance Required.

WARWICK SCHOOL DISTRICT SCHEDULE OF FEES

All rental fees shall be paid to Warwick School District immediately following billing by the Business Office, typically provided the 15th of the month following your event.

THE WARWICK SCHOOL DISTRICT RESERVES THE RIGHT TO ADJUST RENTAL FEES IN SPECIAL INSTANCES AS NECESSARY.

| | CLASS A | CLASS B | CLASS C | CLASS D |
|---|--|-----------------|-----------------|-----------------|
| | | 10% of Class D | 25% of Class D | |
| 1) AUDITORIUM: | | | | |
| High School - seats 1400 - requires Technician | N/C | \$17/hr | \$42.50/hr | \$170/hr |
| Middle School - seats 400 - requires Technician | N/C | \$15/hr | \$37.50/hr | \$150/hr |
| Elementary/Multi Purpose - requires chair set up | N/C | \$11/hr | \$27.50/hr | \$110/hr |
| RESTRICTIONS: NO FOOD OR DRINK PERMITTED IN AUDITORIUM. CHAIR SET UP MAY REQUIRE ADDITIONAL FEES. | | | | |
| 2) GYMNASIUM: | | | | |
| High School - Large - seats 2000 | N/C | \$16/hr | \$40/hr | \$160/hr |
| High School - Indoor Concession Stand | N/C | N/C | N/C | N/C |
| High School - Small | N/C | \$12/hr | \$30/hr | \$120/hr |
| High School Wrestling Room | N/C | \$8/hr | \$20/hr | \$80/hr |
| Middle School | N/C | \$14/hr | \$35/hr | \$140/hr |
| Elementary/Multi Purpose -spectator seating is limited | N/C | \$11/hr | \$27.50/hr | \$110/hr |
| RESTRICTIONS: NO FOOD OR DRINK PERMITTED IN GYMNASIUM. INDOOR HS CONCESSION STAND REQUIRES ATHLETIC DIRECTOR APPROVAL. | | | | |
| 3) CAFETERIA/DINING ROOM: | | | | |
| High School | N/C | \$14/hr | \$35/hr | \$140/hr |
| Middle School | N/C | \$13/hr | \$32.50/hr | \$130/hr |
| Elementary | N/C | \$10/hr | \$25/hr | \$100/hr |
| RESTRICTIONS: NO ATHLETIC ACTIVITIES PERMITTED. ACTIVITIES THAT REQUIRE TABLE REMOVAL MAY INCUR ADDITIONAL FEES. | | | | |
| 4) CAFETERIA KITCHENS: | ALL KITCHEN REQUESTS MUST BE MADE THROUGH THE DIRECTOR OF FOOD AND NUTRITION SERVICES 626-3701 X3722 RATE SUBJECT TO EACH REQUEST | | | |
| 5) CLASSROOMS: | | | | |
| All Buildings | N/C | \$10/hr | \$20/hr | \$30/hr |
| High School Large Group Instruction | N/C | \$20/hr | \$40/hr | \$60/hr |
| 6) PERSONNEL RATES: | | | | |
| Technician/Security | District Cost | \$45/hr | \$45/hr | \$55/hr |
| Custodial/Grounds | District Cost | \$40/hr | \$40/hr | \$50/hr |
| THE SCHOOL DISTRICT RESERVES THE RIGHT TO ASSIGN PERSONNEL TO ANY RENTAL REQUEST AS IT DEEMS NECESSARY. PREPARATION, MONITORING, AND CLEAN-UP TIME WILL BE CHARGED AS INCURRED. | | | | |
| 7) EQUIPMENT: | | | | |
| Piano, Risers, Spotlight (min. 3 hrs) | N/C | \$2/hr | \$4/hr | \$6/hr |
| Digital Technology (min. 3 hrs) | N/C | \$5/hr | \$8/hr | \$10/hr |
| Wrestling mat (gym only) | N/C | \$50.00 per mat | \$50.00 per mat | \$50.00 per mat |
| Portable Bleachers | N/C | \$10/hr | \$15/hr | \$20/hr |
| PERSONNEL CHARGES FOR MOVING EQUIPMENT WILL BE APPLIED IF INCURRED. NO OTHER ATHLETIC EQUIPMENT WILL BE RENTED. | | | | |
| 8) ATHLETIC FIELDS: | | | | |
| Field Usage - Grosh Field Stadium | N/C | \$15/hr | \$37.50/hr | \$150/hr |
| Field Usage - Buch Farm/HS/MS | N/C | BY DONATION | BY DONATION | \$60/hr |

| | Field Usage - Elementary | N/C | BY DONATION | BY DONATION | \$40/hr |
|---|----------------------------|-----|-------------|-------------|---------|
| LIGHTING WILL BE BILLED AT 3 HOURS MINIMUM. | Grosh Field Stadium Lights | N/C | \$15/hr | \$20/hr | \$35/hr |
| | Ambucus Field Lights | N/C | \$15/hr | \$20/hr | \$35/hr |
| | Soccer Field Lights | N/C | \$20/hr | \$25/hr | \$60/hr |
| | Softball Field Lights | N/C | \$15/hr | \$20/hr | \$35/hr |
| | Hockey Field Lights | N/C | \$15/hr | \$20/hr | \$35/hr |

PERSONNEL AND OUT-OF-POCKET COSTS WILL BE ASSESSED (i.e. - lining fields, mowing, special arrangements, field watering and irrigation, etc.) AS INCURRED.

- * **SUNDAY USE** No Sunday use permitted before 1:00 PM - All Sunday use requests shall be approved by the School Board prior to the date of rental. 45 days may be required to accomplish this approval.
- * **INSURANCES** All approved "USERS" shall be required to obtain liability insurance with the stated minimum limits as listed below. A certificate of insurance naming the Warwick School District AS AN ADDITIONAL INSURED must be received in the Business Office 2 weeks prior to the rental date.

LIMITS: \$500,000 combined single limit bodily injury/property damage.

- * **DOGS ARE PROHIBITED** on school property. (Exception for disability)
- * **SMOKING IS PROHIBITED** on school property at all times.
- * **DRUGS AND ALCOHOL ARE PROHIBITED** on school property at all times.

The School District reserves the right to restrict and/or cancel any approved use at any time.

The School District may require a refundable deposit, from which damages may be recovered, for certain facility use events (CLASS B, C, and D ONLY).

ALL "USERS" granted use of School District facilities are expected to exercise care in protecting school district property from damage. All damages will be the responsibility of the "USER". The "USER" shall supervise activities to prevent disorderly conduct at any time while using school district facilities. Only appropriate uses will be permitted. The "USER" shall be responsible for special electrical needs. No safety violations permitted.

Failure to conform to the above conditions, and those set forth in the rental agreement, or to adhere to the Warwick School District rules and regulations, cause the Warwick School District officials to immediately terminate use of buildings and facilities and to deny such use to the "USER" in the future.